

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on January 17, 2013 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Gerald Bosak, Jr., Embalmer
Darrell L. McClam, Embalmer
John B. Sterry, Jr.

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Alfreda Gaither, Hearing Officer, DPH
Gary Griffin, Department of Public Health

The meeting convened at 9:35 a.m.

I. **MINUTES**

The minutes from the December 4, 2012 meeting were reviewed. Mr. Bosak made a motion, seconded by Mr. McClam, to approve the minutes. The motion passed unanimously.

II. **CHAIR UPDATES**

Mr. Jowdy reported that the 2013 Legislative Session has begun. A bill to allow the serving of food/beverages in Funeral Homes has been raised. The Board will comment on the bill if necessary.

Mr. Jowdy reported that letters have been received from across the country applauding the Connecticut Funeral Homes in dealing with the tragedy at Sandy Hook Elementary School in Newtown.

III. **DEPARTMENT OF PUBLIC HEALTH UPDATES**

A. **Investigations Update**

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are twelve cases currently in various stages of investigation by the Department. Seven additional cases have been referred to the Department's Office of Licensure Regulation and Compliance for further review.

IV. **NEW BUSINESS**

The March 12, 2013 meeting will be rescheduled to March 21, 2013.

V. OFFICE OF LICENSURE REGULATION AND COMPLIANCE

A. Jeffrey Rynaski, Embalmer – Petition No. 2010-5052

Ellen Shanley, Staff Attorney, DPH presented a Consent Order in this matter. Respondent was present without representation

Mr. McClam made a motion, seconded by Mr. Bosak, to approve the Consent Order. The motion passed unanimously. Mr. Jowdy signed the Order which imposes a reprimand and a \$1000.00 civil penalty and probation.

VI. ADJOURNMENT

There was no further business and the meeting was adjourned at 9:53 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on March 21, 2013 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Gerald Bosak, Jr., Embalmer
Darrell L. McClam, Embalmer

BOARD MEMBERS ABSENT: John B. Sterry, Jr.

ALSO PRESENT: Alfreda Gaither, Hearing Officer, DPH
Gary Griffin, Department of Public Health

The meeting convened at 10:12 a.m.

I. MINUTES

The minutes from the January 17, 2013 meeting were reviewed. Mr. Bosak made a motion, seconded by Mr. McClam, to approve the minutes. The motion passed unanimously.

II. CHAIR UPDATES

Mr. Jowdy reported a survey has been conducted concerning the proposed legislation that would allow serving of food and beverage in Funeral Homes. 75 per cent of the members of the Connecticut Funeral Directors Association are opposed to the proposed legislation. Of all Embalmers/Funeral Directors in Connecticut, 196 are opposed and 42 are in favor.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are eleven cases currently in various stages of investigation by the Department. Five additional cases have been referred to the Department's Office of Licensure Regulation and Compliance for further review.

IV. NEW BUSINESS

None

V. OFFICE OF LICENSURE REGULATION AND COMPLIANCE

None

VI. ADJOURNMENT

There was no further business and the meeting was adjourned at 10:19 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on May 16, 2013 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Gerald Bosak, Jr., Embalmer
Darrell L. McClam, Embalmer
John B. Sterry, Jr.

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Alfreda Gaither, Hearing Officer, DPH
Gary Griffin, Department of Public Health

The meeting convened at 9:33 a.m.

I. MINUTES

The minutes from the March 21, 2013 meeting were reviewed. Mr. Bosak made a motion, seconded by Mr. McClam, to approve the minutes. The motion passed unanimously.

II. CHAIR UPDATES

Mr. Jowdy reported that proposed legislation that would allow serving of food and beverage in Funeral Homes will not be proceeding during this year's legislative session.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are eleven cases currently in various stages of investigation by the Department. Three additional cases have been referred to the Department's Office of Licensure Regulation and Compliance for further review.

IV. NEW BUSINESS

A. Ferry Funeral Home – Request for waiver

Mr. Bosak made a motion, seconded by Mr. McClam, to add this item to the agenda. The motion passed unanimously.

Mr. Bosak made a motion, seconded by Mr. McClam, to grant a request by Ferry Funeral Home for an exception to § 20-224 to allow the employment of three student apprentice embalmers un July 1, 2013. The motion passed unanimously.

B. Memorandum of Decision – James Sanders

Mr. McClam made a motion, seconded by Mr. Bosak, to add this item to the agenda. The motion passed unanimously.

Mr. Bosak made a motion, seconded by Mr. McClam, to adopt the Memorandum of Decision in the matter of James Sanders. The motion passed unanimously. Mr. Jowdy signed the Order granting reinstatement of Mr. Sanders' license with conditions.

V. **OFFICE OF LICENSURE REGULATION AND COMPLIANCE**

Michael N. Wantroba – Petition No. 2011-14

Ellen Shanley, Staff Attorney, DPH presented a Consent Order in this matter. Respondent was present but not represented.

Mr. McClam made a motion, seconded by Mr. Bosak, to approve the Consent Order. The motion passed unanimously. Mr. Jowdy signed the Order which imposes a \$1000.00 civil penalty.

VI. **ADJOURNMENT**

There was no further business and the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on August 20, 2013 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT:	Daniel P. Jowdy, Embalmer Darrell L. McClam, Embalmer John B. Sterry, Jr.
BOARD MEMBERS ABSENT:	Gerald Bosak, Jr., Embalmer
ALSO PRESENT:	Alfreda Gaither, Hearing Officer, DPH Gary Griffin, Department of Public Health

The meeting convened at 9:33 a.m.

1. OPEN FORUM

Brian Delton, Embalmer No.002536, addressed the Board concerning modifying the probation of his license. Mr. Delton was advised that he would need to put his request in writing and to discuss his request with Bonnie Pinkerton of the Department of Public Health's compliance office.

II. MINUTES

The minutes from the May 16, 2013 meeting were reviewed. Mr. McClam made a motion, seconded by Mr. Sterry, to approve the minutes as edited. The motion passed unanimously.

III. CHAIR UPDATES

Mr. Jowdy reported that pursuant to legislation, a task force has been formed to explore the issue of serving food and beverage in Funeral Homes. The task force will be meeting in September and must present a report to the Public Health Committee before the start of the 2014 legislative session. Mr. Jowdy and Mr. Sterry will serve on the task force along with five members of the Connecticut Funeral Directors Association and three individuals from Service Corporation International.

IV. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are seven cases currently in various stages of investigation by the Department. Six additional cases have been referred to the Department's Office of Licensure Regulation and Compliance for further review.

V. NEW BUSINESS

A. Memorandum of Decision – Hebrew Funeral Association – Petition No. 2011-980

Mr. Sterry made a motion, seconded by Mr. McClam, to adopt the Memorandum of Decision in this matter. The motion passed unanimously. Mr. Jowdy signed the Order which imposes a one year probation and a \$500.00 civil penalty.

B. Memorandum of Decision – Hebrew Funeral Association – Petition No. 2011-980

Mr. Sterry made a motion, seconded by Mr. McClam, to adopt the Memorandum of Decision in this matter. The motion passed unanimously. Mr. Jowdy signed the Order which imposes a one year probation and a \$500.00 civil penalty.

VI. ADJOURNMENT

There was no further business and the meeting was adjourned at 10:23 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on December 3, 2013 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Darrell L. McClam, Embalmer

BOARD MEMBERS ABSENT: Gerald Bosak, Jr., Embalmer
John B. Sterry, Jr.

ALSO PRESENT: Alfreda Gaither, Hearing Officer, DPH
Gary Griffin, Department of Public Health

The meeting convened at 9:32 a. m.

I. **MINUTES**

The minutes from August 20, 2013 will be reviewed at the next meeting.

II. **CHAIR UPDATES**

Mr. Jowdy gave an update regarding the food/beverage issue.

III. **DEPARTMENT OF PUBLIC HEALTH UPDATES**

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are six cases currently in various stages of investigation by the Department. Four additional cases have been referred to the Department's Office of Licensure Regulation and Compliance for further review.

IV. **NEW BUSINESS**

- A. Respondent's Motion for Reconsideration
Hebrew Funeral Home – Petition No. 2011-980
Leonard Holtz – Petition No. 2011-981

No action will be taken by the Board concerning respondent's motion which was received on September 3, 2013. Pursuant to Connecticut General Statute §4-181a, if a motion for reconsideration has not been acted on within 25 days of filing, it shall be deemed denied.

B. Schedule Meeting Dates for 2014

The following meeting dates have been scheduled for 2014:

February 4, 2014

April 3, 2014

June 3, 2014

August 7, 2014

October 7, 2014

December 2, 2014

All meetings will be scheduled for 9:30 a.m., at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut.

V. ADJOURNMENT

There was no further business and the meeting was adjourned at 10:24 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors